**3-13-2023**

Mayor Frank Ewert called the regular meeting of the Anamoose City Council to order this 13th day of March 2023, at 7:15 p.m. Mike Rudnick and Mike Schmaltz were present. Brady Schmaltz and Ted Mertz were absent. Also present were JoEllen Ehrman, Butch Ehrman, and Laurel Schnase, City Auditor.

Minutes of the 2-13-2023 council meeting were read and approved. Rudnick/M.Schmaltz. AIF

Treasurer’s Report for February was submitted and accepted as submitted. M.Schmaltz/Rudnick. AIF

The Ehrmans were present to ask questions about the special assessment on a lot in Anamoose that is listed for sale by McHenry County for back taxes. Schnase provided the information they requested, and they left the meeting.

The city has purchased 6 LED lamps for light poles on Main Street, which will be installed by Otter Tail when the weather permits. Each lamp comes with a 5-year standard warrantee from defects.

Rural Development has requested that the city have a current Conflict of Interest policy in place. Schnase prepared the needed documents, which Mayor Ewert signed. Moore Engineering has provided the City of Anamoose an Engineering Proposal for the sewer project. The council reviewed the scope of work outlined and the cost associated with their services. Motion to approve and sign the Engineering Proposal from Moore Engineering. Rudnick/M.Schmaltz. AIF Both of these documents will be sent to Rural Development for the final requirements of the Search Grant.

First District Health has sent a letter to the new owner of the building at 614 Main Street. He will have 30 days to contact FDH or the City of Anamoose with his intentions for the dilapidated building. The council asked Schnase to contact the owner and reiterate that he is responsible for securing the rear storm door. The glass missing from the door has created a liability issue if someone were to fall into the floorless building.

The City of Anamoose has received a first-time payment in the amount of $34,148.45 for municipal infrastructure from the Prairie Dog Fund. The funds are generated from oil and gas tax revenue for cities in non-oil-producing counties in North Dakota.

Rudnick shared with the council a map of city owned areas in town that may accommodate RV parking during the City Celebration this summer. Motion to allow the Centennial Committee to use properties that are suitable for camping. Rudnick/M.Schmaltz. AIF

Three oral complaints of dogs running loose have been received by City Hall. Schnase has written letters to owners of two properties that are in violation and included the Anamoose City Ordinance prohibiting dogs running at large.

The council reviewed reports from Julie Hien with Rural Water. She has completed a Sewer Survey of the Anamoose lagoon and sewer. Her findings were that the sewer rates being charged to the properties were sufficient to meet the financial needs in the past and will provide enough reserve funding to meet existing and future demands. She recommended that the city conduct an asset inventory to determine the lifespan and condition of each asset to help determine when repairs and replacements need to happen.

Schnase requested permission to use one of her two weeks of vacation allowed per year towards the end of March. The council granted permission for this request.

M.Schmaltz shared with the council his concern of the condition of a property close to the park. Schnase was asked to send a letter to the owner and ask for a plan of action for cleaning up the property.

The next meeting for the Anamoose City Council will be held Monday, April 10th at **7:00 P.M.**

The following bills were paid in February:

**CK# NAME DESCRIPTION AMOUNT**

10785 McHenry County Treasurer Annual Paving Assessments $ 5,911.82

10786 Otter Tail Electricity $ 848.56

10787 Workforce Safety Insurance Insurance $ 345.77

10788 NDTC Internet & Fax for City Hall $ 90.80

10789 Mouse River Journal Publications $ 71.28

EFT First State Bank of Harvey Security Box $ 15.00

10790 Kotaco Fuel & Propane Propane for City Shop $ 540.11

10791 HAV-IT Services Recycling Pickups for January $ 108.52

10792 AT&T City Auditor Phone $ 38.61

10793 FSB – VISA Supplies $ 44.76

10794 Frank Ewert Salary $ 92.35

10795 Circle Sanitation Garbage $ 6,055.75

10796 Brady Schmaltz Salary $ 540.25

10797 Laurel Schnase (Wages & Ins.) Salary $ 2,254.50

10798 Anamoose Park Share of State Aid $ 389.62

EFT IRS – City Monthly Withholding $ 593.07

There being no further business, meeting adjourned at 8:35 p.m. upon motion by M.Schmaltz/Rudnick. AIF

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City Auditor Signature Date

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Mayor Signature Date the Minutes were approved