**ANAMOOSE JDA MEETING MINUTES**

**11-17-2021**

President Frank Ewert called the Anamoose JDA Board special meeting to order this 17th day of November 2021, at 7:05 p.m. at City Hall. Rudnick, Martin, Mertz, and Melton were present. Goodwin was absent. Also present was Laurel Schnase, City Auditor.

Minutes of the 11-4-2021 JDA meeting were read and approved. Rudnick/Martin. AIF

Treasurer’s Report was submitted and accepted with a balance of $4,554.97. Martin/Melton. AIF

**New Business:**

The JDA meeting was requested by the tenant of the 1909 Steakhouse to voice her concerns but did not attend.

As no payment or communication was received from the tenant, the JDA Board will go forward with repossession of the building. On November 20, 2021, President Ewert, and Rudnick will change the locks on all doors of the building and take inventory of the equipment and supplies. The tenant will be responsible for any damages or missing inventory. Schnase was asked to start advertising for a new tenant on Monday, November 22, 2021.

Schnase reminded the Board that on February 8, 2021, the JDA had 759.9 gallons of propane delivered to the 1909 Steakhouse tank. On February 10, 2021, the tenant and President Ewert met to sign and notarize the lease. As stated in the lease agreement: **Propane tank was full to 82% at time lease was signed and must be full at termination of lease.** The tenant did not fill the propane tank and left it almost empty before vacating. The Board asked Schnase to contact Kotaco and have them deliver 500 gallons of propane on Monday and arrange to have all utilities put back in the Anamoose JDA’s name. Schnase was also asked to contact a collection agency to see what the JDA can do to recoup the cost of propane and other amounts due from the previous lessee.

Mertz mentioned that there is someone interested in becoming a member of the JDA Board. President Ewert stated that he would contact them and bring feedback to the next meeting.

There being no further business, meeting adjourned at 7:30 pm. Martin/Rudnick. AIF

Frank Ewert, President

Laurel Schnase, City Auditor